

**MINUTES**  
**Transportation Policy Committee**  
**Of the**  
**Regional Planning Commission**  
**For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

**December 13, 2016**

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Committee Members:

**Officers:**

PATRICIA BRISTER - Chairwoman

MICHAEL YENNI - 1<sup>st</sup> Vice Chairwoman

ROBBY MILLER – 2<sup>nd</sup> Vice Chairwoman

MITCHELL J. LANDRIEU – Secretary Designee: Cedric Grant

ED THERIOT

**Jefferson Parish:**

Councilmember At-Large Cynthia Lee Sheng

Mayor John I. Shaddinger, Jr.

Jack Stumpf

**Orleans Parish:**

Councilmember At-Large Stacy Head

**Plaquemines Parish:**

Scott Morse

**St. Bernard Parish:**

Councilman Howard Luna

Charles Ponstein

Susan Klees

**St. Tammany Parish:**

Councilman Steve Stefancik

Councilman Mike Lorino – Designee Reid Falconer

Richard Kelley

Bill Newton

**Tangipahoa Parish:**

Mayor Pete Panepinto

Council Chairman Bobby Cortez

Dr. Bonnie Lewis

**DOTD**

Secretary Shawn Wilson Designee: Chris Morvant

**TPC Members:**

Mayor Freddy Drennan Designee: Eric Lundon

Jeff Davis Designee: Scott Richoux

Shelby LaSalle Designee: Tony Ligi

President Larry Cochran Designee: Billy Raymond

Interim Director Mark Reis Designee: Ronaldo R. Nodal

President Natalie Robottom Designee: Ross B. Gonzales

Sharon Leader

Mayor Mike Cooper

Mayor Bob Zabbia

Attendance: 31

Consultants:

Staff: Jeff Roesel, Nicholas Silvey, Megan Leonard, et al



## AGENDA

1. Consideration: Approval of the November 15, 2016 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Selection: Land Use & Transportation Study: “New Covington” Sub-Area Analysis - RPC Task MC-1.17  
Amount: \$45,000
6. Consideration: Consultant Selection: Land Use and Transportation Study: East Laplace: Sub Area Analysis - RPC Task A-2.17SJ  
Amount: 35,000
7. Consideration: Consultant Selection: Stage 0 Feasibility: Minnesota Park Road, ICRR to Range Road Improvements, Tangipahoa Parish - RPC Task St-1.17  
Amount: 35,000
8. Consideration: Public Comment Period
9. Consideration: Other Matters



President Brister led everyone in the Pledge of Allegiance.

Following the roll call, a quorum was established. Chairwoman Brister began the meeting.

Mr. Silvey presented Chairwoman Brister with a plaque and thanked her for her service throughout the 2016 year.

**1. Consideration: Approval of November 15, 2016 Minutes**

President Miller made a motion to approve the November 15, 2016 minutes, seconded by Mayor Zabbia and approved unanimously as noted by the Chairwoman.

**2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 4 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Deputy Mayor Grant, seconded by President Yenni and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 5 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by Councilman Stefancik seconded by State Rep. Reid Falconer and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**4. Consideration:                   Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 6 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairwoman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Mayor Panepinto, seconded by President Miller and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**5. Consideration:                   Consultant Selection: Land Use & Transportation Study: “New Covington” Sub-Area Analysis - RPC Task MC-1.17  
Amount: \$45,000**

Mr. Brooks explained the purpose of this study is to conduct a comprehensive review of land use and transportation conditions in the study area, collecting and analyzing traffic and related data to recommend policies to enhance traffic circulation, walkability and ADA accessibility, signage, parking and safety for all transportation modes.

There being no questions or objections, the Chairwoman call for a motion to approve the Land Use & Transportation Study: “New Covington” Sub-Area Analysis with Digital Engineering in the Amount: \$45,000 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Cooper, seconded by Bill Newton and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**6. Consideration:                   Consultant Selection: Land Use and Transportation Study: East Laplace: Sub Area Analysis - RPC Task A-2.17SJ  
Amount: 35,000**

Mr. Brooks explained the purpose of this study is to conduct a comprehensive review of land use and transportation conditions in the East Laplace study area, collecting and analyzing traffic and related data to recommend policies to enhance traffic circulation, walkability and ADA accessibility and safety for all transportation modes.

There being no questions or objections, the Chairwoman call for a motion to approve the Land Use & Transportation Study: “East Laplace” Sub-Area Analysis with Duplantis Design Group, PC in the Amount: \$35,000 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by Designee Ross Gonzalez, seconded by President Teriot and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**7. Consideration:                   Consultant Selection: Stage 0 Feasibility: Minnesota Park Road, ICRR to Range Road Improvements, Tangipahoa Parish - RPC Task St-1.17  
Amount: 35,000**

Mr. Brooks explained the purpose of this study is to examine the feasibility of making operational and safety improvements to Minnesota Park Road in Tangipahoa Parish

There being no questions or objections, the Chairwoman call for a motion to approve the Stage 0 Feasibility: Minnesota Park Road, ICRR to Range Road Improvements, Tangipahoa Parish with Richard C. Lambert, Consultants, LLC in the Amount: \$35,000 and to authorize the Chairwoman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Miller, seconded by Councilman Cortez and approved

unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairwoman.

**9. Consideration: Public Comment Period**

The Chairwoman asked if there was any public comment. There was none.

**10. Consideration: Other Matters**

Rebecca Otte, RPC staff member presented to the board new EPA funding possibilities due to the Volkswagen settlement.

There being no other matters to discuss, the Chairwoman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

***MINUTES***

**Regional Planning Commission  
For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes  
December 13, 2016**

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Committee Members:

**Officers:**

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MICHAEL YENNI - 1<sup>st</sup> Vice Chairwoman  
ROBBY MILLER – 2<sup>nd</sup> Vice Chairwoman  
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**Jefferson Parish:**

Councilmember At-Large Cynthia Lee Sheng  
Mayor John I. Shadinger, Jr.  
Jack Stumpf

**Orleans Parish:**

Councilmember At-Large Stacy Head

**Plaquemines Parish:**

Scott Morse

**St. Bernard Parish:**

Councilman Howard Luna  
Charles Ponstein  
Susan Klees

**St. Tammany Parish:**

Councilman Steve Stefancik  
Councilman Mike Lorino – Designee Reid Falconer  
Richard Kelley  
Bill Newton

**Tangipahoa Parish:**

Mayor Pete Panepinto  
Council Chairman Bobby Cortez  
Dr. Bonnie Lewis

**DOTD**

Secretary Shawn Wilson Designee: Chris Morvant

Attendance: 21  
Consultants:  
Staff: Jeffrey Roesel, Nicholas Silvey, Megan Leonard, et al

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**AGENDA**

1. Consideration: Approval of the November 15, 2016 minutes
2. Consideration: Committee Reports:
  - (a) Budget and Personnel Committee
    - a. Update to the Policy & Procedure Manual
  - (b) Other Committee Reports
3. Consideration: Financial Report
  - (b) Balance Sheet of Local Activities
  - (c) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Consultant Selection: Land Use & Transportation Study: “New Covington” Sub-Area Analysis - RPC Task MC-1.17  
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Amount: 35,000
9. Consideration: Consultant Selection: Stage 0 Feasibility: Minnesota Park Road, ICRR to Range Road Improvements, Tangipahoa Parish - RPC Task St-1.17  
Amount: 35,000
10. Resolution: Approval of City of New Orleans membership to the Regional Planning Commission for Calendar Year 2017
11. Consideration: Cooperative Endeavor Agreement between the Regional Planning Commission and Adams & Reese, LLC for Calendar Year 2017
12. Consideration: Election of Regional Planning Commission Officers for Calendar Year 2017
13. Consideration: Travel Request
14. Consideration: Contract Extensions
15. Consideration: Consultant Billings
16. Consideration: Public Comment Period
17. Consideration: Other Matters



The Chairwoman called the meeting to order and noted the existence of a quorum.

- 1. Consideration: Approval of November 15, 2016 Minutes**

The minutes from the meeting on November 15, 2016 were approved upon a motion by Charlie Ponstein seconded by Howard Luna and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**2. Committee Reports: Committee Reports:**

- (c) Budget and Personnel Committee
  - a. Update to the Policy & Procedure Manual
- (d) Other Committee Reports

Mr. Silvey referred the members to page 10 and introduced Attorney Ernest Burguieres who would explain the resolution. Mr. Burguieres explained the resolution for retiring employees with OGB.

There being no questions or objections, the Chairwoman called for a motion to approve the Resolution. It was so moved by Charlie Ponstein, seconded by Richard Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**3. Consideration: Financial Report**

- (a) **Balance Sheet of Local Activities**
- (b) **Monthly Budget Report**

Mr. Silvey referred the members to page 11 of the meeting packet for the balance sheet for the month ending October 31, 2016. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance in the amount of \$1,681,185.02

There being no questions or objections, the Chairwoman called for a motion to approve the balance sheet of local activities. It was so moved by President Yenni, seconded by President Theriot and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

Mr. Silvey explained on page 12 that there were no budget amendments.

- 4. **Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 5. **Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
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Amount: 35,000**

Mr. Silvey requested concurrence of items 4-9 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairwoman called for a motion to approve items 4-9 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman Stefancik and seconded by John F. Stumpf, Jr. and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

- 10. **Resolution: Approval of City of New Orleans membership to the Regional Planning Commission for Calendar Year 2017**

Mr. Silvey explained the resolution and asked for a motion for the Approval of the City of New Orleans funding membership to the Regional Planning Commission. There being no questions or objections, the Chairwoman call for a motion to approve the Resolution. It was so moved by Councilwoman Head and seconded by Deputy Mayor Grant.

**11. Consideration: Cooperative Endeavor Agreement between the Regional Planning Commission and Adams & Reese, LLC for Calendar Year 2017**

Mr. Silvey explained the agreement and asked for a motion for the Annual Agreement for the firm of Adams & Reese, LLC to represent the Regional Planning Commission in Washington, DC, for the period of January 1, 2017-December 31, 2017. There being no questions or objections, the Chairwoman call for a motion to approve the Annual Agreement for the firm of Adams & Reese, LLC to represent the Regional Planning Commission in Washington, DC, for the period of January 1, 2017-December 31, 2017. It was so moved by Mayor Shaddiner and seconded by Councilwoman Cynthia Lee-Sheng.

**12. Consideration: Election of Regional Planning Commission Officers for Calendar Year 2017**

Mr. Silvey explained the rotation of officers: JEFFERSON PARISH – Chairman, TANGIPAHOA PARISH - 1st Vice Chairman, ST. BERNARD PARISH - 2nd Vice Chairman, ORLEANS PARISH - 3rd Vice Chair, PLAQUEMINES PARISH – Secretary, ST. TAMMANY PARISH – Treasurer,

There being no questions or objections, the Chairman called for a motion to approve the Election of RPC Officers for 2017. It was so moved by Councilman Stefancik seconded by Susan Klees and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**13. Consideration: Travel Request**

There is no travel at this time.

**14. Consideration: Contract Extensions**

Mr. Silvey referred the members to page 15 for a list of contract extensions. There being no questions or objections, the Chairwoman called for a motion to approve the contract extensions. It was so moved by Richard Kelley and seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**9. Consideration: Consultant Billings**

Mr. Silvey referred the members to a summary list of the consultant bills on page 16 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairwoman called for a motion to approve the consultant billings. It was so moved by President Miller and seconded by President Yenni and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairwoman.

**21. Consideration: Public Comment Period**

Mayor Shaddinger thanked the board and RPC staff.

The Chairwoman asked if there was any other public comment. There was none.

**22. Consideration: Other Matters**

There being no other matters the meeting is adjourned.

